

PATIENT PORTAL ACCESS

You can now access your medical records from our office using our new patient portal through Medfusion. In using Medfusion you also have the ability to:

- View your Clinical Summaries online
- Request new appointments online
- Request prescription refills online

In order to access this information you must have an active e-mail account (this e-mail account must be registered to your account in our office). If you do not have an active e-mail account one of our staff members will be more than happy to assist you in setting one up.

The process for setting up a Patient Portal is as follows:

1. Tell a staff member that you want to access your portal and we will send you an "invite" to your e-mail.
2. Check your e-mail for your invitation and follow the instructions that are included in the e-mail. It is a step by step process that only takes about 10-15 minutes. If you need help one of our staff members will go through each step with you while you are here in the office.
3. Once you are signed up you can go to <http://surgeryclinicofmilan.mymedfusion.com> anytime and review your records.

*****YOU MUST HAVE AN ACTIVE E-MAIL TO RECEIVE AN INVITE TO JOIN THE PORTAL***** (If you DO NOT have one we can set one up for you!)

*****If you decline the offer to set up a patient portal please know that you can call at any time in the future to request an invite to our portal and gain access to your records.**

ONLY SIGN BELOW IF YOU ARE DECLINING AT THIS TIME

Please sign your name below to acknowledge that you have received, read, and understand the information above:

Print Name: _____

Signature: _____